

## Board of Directors Meeting February 14, 2017 Meeting Minutes

### Welcome and Roll Call

The CPWA Board of Directors met by teleconference on February 14, 2017. CPWA President Andrew Stevenson, Saskatchewan Chapter, welcomed the CPWA Directors and called the meeting to order. Anne Jackson, Director of Sustainability and CPWA Advocacy, staffed the meeting.

### In attendance

- Darwin Durnie, Alberta Chapter
- Don Morehouse, Atlantic Provinces Chapter
- Steve Blayney, Manitoba Chapter
- Sal Iannello, Ontario Chapter
- Jill Marilley, APWA Region IX Director, APWA Board of Directors CPWA Liaison
- Scott Grayson, APWA Executive Director
- Alan Young, CPWA Advocacy Consultant

### Absent

- David Sparanese, British Columbia Chapter
- Luc Fugere, Quebec Chapter
- Craig Kennedy, Newfoundland/Labrador Chapter

### APWA Update

Jill Marilley reported that notices went out to all Canadian members about the dues policy change and no complaints were received. The policy, in which all members will be billed in U.S. currency, takes effect March 1<sup>st</sup>. Further, Jill reported that the APWA Board is meeting February 17<sup>th</sup> – 18<sup>th</sup>.

Scott Grayson noted that the notice to members in Canada, in addition to explaining the change in policy regarding dues, also outlined the value of membership, as suggested by the Canadian chapter presidents when he and Andrew spoke with them last year. He received no responses and initially wondered if the email hadn't gone out, but he confirmed there was a 70% open rate, which seems to indicate that the dues policy change is a non-issue.

Jill noted that she hopes to have a report at the next CPWA Board call about the APWA Strategic Plan, which she expects will be approved at the APWA Board meeting this week.

### Ottawa Update

Alan Young reported that the House of Commons and the Senate returned to Ottawa January 30<sup>th</sup> and that Prime Minister Trudeau was in Washington, DC Monday February 13<sup>th</sup> with President Trump. The meeting went well from Canada's perspective and the joint statement issued with the press conference included the following comments about infrastructure:

"Given our shared focus on infrastructure investments, we will encourage opportunities for companies in both countries to create jobs through those investments. In particular, we look forward to the expeditious completion of the Gordie Howe International Bridge, which will serve as a vital economic link between our two countries."

Alan reported that Prime Minister Trudeau announced on February 10<sup>th</sup> the appointment of Jim Leech, retired CEO of the Ontario Teachers' Pension Plan, as Special Advisor to the Canada Infrastructure Bank. Mr. Leech is well known in the financial community – in Canada, as well as globally. There may be more details when the budget is released. Minister Morneau has not yet announced the date for the budget, but the date is typically announced several weeks in advance, so it will likely be in March.

Further, Marc Miller, Member of Parliament from the Province of Quebec, was appointed as the new Parliamentary Secretary (PS) to Infrastructure and Communities Minister Amarjeet Sohi. Mr. Miller is a close personal friend of the



Canadian Public Works Association  
45 O'Connor Street, Suite 1150  
Ottawa, ON K1P 1A4  
Phone (202) 408-9541 • Fax (202) 408-9542  
[www.cpwa.net](http://www.cpwa.net)

Prime Minister (he was mentioned in Trudeau's autobiography) and may be someone the CPWA should meet with in Ottawa in May.

The Parliamentary Budget Office (PBO), which is independent of the Finance Ministry, released a report in January on the status of the Government of Canada's expenditures on infrastructure. The [report by the Expenditure Monitor](#) concluded that economic growth will be delayed due to the slow rollout of infrastructure funds.

On February 2<sup>nd</sup>, Minister Sohi, issued a joint announcement with the Federation of Canadian Municipalities (FCM) President, Clark Somerville, launching two new programs: the Municipalities for Climate Innovation Program and the Municipal Asset Management Program. The programs will be delivered by the FCM and details are available on the [FCM website](#).

Alan reported that the [Senate Committee on Energy, Environment and Natural Resources is meeting February 14<sup>th</sup> to discuss Bill S-229, An Act respecting underground infrastructure safety](#). The Committee will hear from two witnesses, the bill's sponsor, Senator Grant Mitchell and Mike Sullivan, Executive Director of the Canadian Common Ground Alliance (CCGA). The Committee will then undertake clause-by-clause consideration of the Bill.

Alan reported that correspondence was sent from CPWA to key stakeholders in Ottawa announcing the partnership among CPWA, APWA and the Institute of Public Works Engineering Australasia (IPWEA) to introduce the Professional Certificate in Asset Management Planning into Canada.

Further, Alan reported that correspondence would be sent to Prime Minister Trudeau requesting a letter of greeting for National Public Works Week.

Steve asked if Bill S-229 addressed a time frame for utility responses to contractors, which has been an issue in Manitoba. Darwin Durnie, CPWA Liaison to the CCGA, noted that while the legislation does not address a time frame, it would set a requirement that federally regulated companies and utilities on public land participate in one-call. Each province has set up a provincial call center and the legislation purposefully leaves this up to the provinces. **Alan will distribute testimony when it is available.**

### **Approval of January 10, 2017 Meeting Minutes**

Steve proposed editing the January 10, 2017 draft meeting minutes to clarify his comment about the cover photo of the December issue of the Reporter.

Steve moved to approve the January 10, 2017 meeting minutes as edited, Sal Iannello seconded, and the motion passed.

### **2017 NPWW Proclamation and Awards Campaign**

Anne Jackson reported that the NPWW 2017 proclamation campaign has begun and the poster is now available. Emails were sent to all chapter presidents in Canada encouraging provincial proclamations for NPWW and an email was sent to all members in Canada announcing the CPWA NPWW Awards Contest.

Andrew Stevenson noted that the cost of shipping the NPWW poster to Canada is a challenge and asked about solutions. Scott reported that APWA is making high resolution files of the poster available so that users can print their own copies. Anne reported that those files will be available on the NPWW webpage soon and **Scott suggested any inquiries about the poster files be directed to Anne.**

### **IPWEA/APWA/CPWA Online ProCertAMP**

Anne reported that APWA has continued to promote IPWEA's online Professional Certificate in Asset Management Planning (ProCertAMP) in Canada through in the Works and email blasts. Further, Chris Champion has provided the following update:

- IPWEA has also reached agreement with CNAM (Canadian Network of Asset Managers) to support/promote the training in Canada.
- As of February 13<sup>th</sup>, 65 people are registered for the course that begins in March: (37) from Australia, (17) from Canada, (7) from the USA, (3) from NZ and (1) from the UK. (9) registrants indicated they are members of APWA/CPWA and IPWEA will be directing commission payment to APWA/CPWA for those registrants.

Andrew noted that Joline McFarLane, on behalf of the APWA Asset Management Task Force (AMTF), took the course and provided feedback, which is being reviewed and addressed by the AMTF. Scott noted that the AMTF is providing a report to the APWA Board at the February meeting and **Scott suggested Anne distribute the report to the CPWA Board**. Darwin noted that Joline, President Elect of Alberta, may provide a dissenting view about the sophistication of the tool, but that in his view it provides an incredible introduction.

### CPWA Website

Anne reported that she is working with APWA web services to transition the CPWA website from the chapter template to a microsite, like the PWX and NASC sites, which will allow the CPWA to have more flexibility and the site to be more consistent in appearance, structure and functionality to the APWA website. She has provided the web services staff an outline to transition existing content over to the new microsite and will provide a draft to CPWA for review and comment, likely in the next six months.

### FCM Meeting Update

Anne reported that Robert Haller with the Canadian Water and Wastewater Association (CWWA) reached out to CPWA and several other associations to suggest a joint association meeting with FCM related to municipal infrastructure and water. He suggested the following tentative agenda:

- Phase 1 so far
- FCM's Asset Management and Climate Change funds and programs
- Potential partnerships on research projects and programs eligible under these funds
- Phase 2 expectations

CWWA was originally proposing the joint meeting be held in person with high level staff at FCM, but FCM staff's availability didn't align, so CWWA is suggesting the following associations move forward with a conference call for the purposes of coordination (with an invitation extended to FCM):

- CWWA
- CPWA
- CNAM
- Canada Water Network (CWN)
- Canadian Water Resources Association (CWRA)
- Forum for Leadership on Water (FLOW)
- Southern Ontario Water Consortium (SOWC)

Darwin commented on the water focus and suggested that the advisory group created for the Canadian Infrastructure Report Card was a good group and noted that the NRTSI (National Round Table on Sustainable Infrastructure), in which CPWA was a participant, led to the creation of CNAM. **Darwin suggested Infrastructure Canada be approached to support a subject matter expert forum**. He noted that FCM attended the Infrastructure Asset Management Alberta meeting to ask asset managers what they need to do asset management. He suggested CPWA can help inform FCM and the government.

### Other Business

Andrew suggested taking time to share chapter activities.



Canadian Public Works Association  
45 O'Connor Street, Suite 1150  
Ottawa, ON K1P 1A4  
Phone (202) 408-9541 • Fax (202) 408-9542  
[www.cpwa.net](http://www.cpwa.net)

**Atlantic Provinces Chapter.** Don Morehouse reported that the chapter had a great Fall conference and is working to develop more content for their website. The chapter is growing and trying to attract more members from Nova Scotia.

**Ontario Chapter.** Sal Iannello reported that the chapter had a successful Annual General Meeting (AGM) in January – the lunch was sold out and the technical section on self-driving vehicles was busy. The chapter is looking forward to a successful ski day, with over 100 registered for the event, which includes breakfast, lunch and dinner. Additional events include a Niagara branch AGM, International Women's Day event in March, an IT Symposium and a summer golf tournament.

**Manitoba Chapter.** Steve reported that the chapter has a new Board of Directors with some Directors from rural areas. The chapter is planning another railroad workshop, as well as an asset management road show.

**Saskatchewan Chapter.** Andrew reported that the chapter's conference is coming up in two weeks and booths have sold out. The chapter added a day to the conference and anticipates a success with 124 delegates so far (there were 120 delegates last year). Additional events include an NPWW workshop and golf tournament.

**Alberta Chapter.** Darwin reported that the chapter recently held a strategic planning meeting and with more activity anticipates attracting new members. Further, the chapter was asked to participate as an observer in a provincial simulation of a Cascadia earthquake, the purpose of which is to prepare for future incident management.

Anne reported that she is going to be working with Andrew on a draft of a charter for CPWA to be reviewed by the CPWA Board, and then the APWA Board at their June meeting. She asked each Director to provide the details of their current term, so that the information can be considered in the development of the charter.

Finally, Anne reminded CPWA Directors to provide the following details of their travel to the meeting in Ottawa so the meetings department can make hotel reservations:

- First and Last Name
- Arrival and departure date
- Bed Preference (King vs D/D)
- Any special requests
- Guest information if applicable

### **Adjournment**

Andrew thanked everyone for their time and participation and, having concluded their business, the CPWA Board adjourned the meeting.

### **Next Meeting**

The CPWA Board of Directors will next meet by teleconference March 14, 2017 at 1:30 PM Eastern Time.

*The minutes were recorded and respectfully submitted by:*

*Anne Jackson*

*APWA Director of Sustainability and CPWA Advocacy*