



Canadian Public Works Association
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Board of Directors Meeting November 8, 2016 Meeting Minutes

Welcome and Roll Call

The CPWA Board of Directors met by teleconference on November 8, 2016. CPWA President Andrew Stevenson, Saskatchewan Chapter, welcomed the CPWA Directors and called the meeting to order. Anne Jackson, Director of Sustainability and CPWA Advocacy, staffed the meeting.

In attendance

- David Sparanese, British Columbia Chapter
- Steve Blayney, Manitoba Chapter
- Sal Iannello, Ontario Chapter
- Rick Stinson, APWA Region I Director, APWA Board of Directors CPWA Liaison
- Jill Marilley, APWA Region IX Director
- Scott Grayson, APWA Executive Director
- Alan Young, CPWA Advocacy Consultant

Absent

- Darwin Durnie, Alberta Chapter
- Don Morehouse, Atlantic Provinces Chapter
- Craig Kennedy, Newfoundland/Labrador Chapter
- Luc Fugere, Quebec Chapter

Approval of October 11, 2016 Meeting Minutes

Approval of the October 11, 2016 Meeting Minutes is postponed until the December meeting when quorum can be established.

APWA Update

Rick Stinson reported that all chapters should have received notice of the Chapter Leadership Training to be held February 16 – 17, 2017 in Kansas City. He encouraged all Canadian chapters to send a representative.

Rick reported that the APWA Board meets November 18 – 20, 2016 in Kansas City. The meeting will include a strategic planning component and Andrew Stevenson will be in attendance.

Rick reported that the new Ottawa Report email newsletter was launched November 7th for members in Canada. It will be delivered bi-weekly when Parliament is in session. Scott Grayson forwarded the Ottawa Report to the APWA Board and reported that Board members were excited to see this communication going to Canadian members.

Scott reported that he is working behind the scenes on the CPWA Board's proposed business alliance with IPWEA. The CPWA Board originally proposed approval of an MOU with IPWEA, which included a supplementary agreement regarding delivery of IPWEA's online Professional Certificate in Asset Management Planning (ProCertAMP). Since APWA/CPWA already has a partnership agreement with IPWEA, there is no need for a separate agreement. After reviewing the supplementary agreement, allowing CPWA to offer IPWEA's certificate (not certification), Scott and the APWA Executive Committee determined there is little, if any, potential liability and it will be an agenda item for the APWA Board's November meeting. Scott reported that he spoke to Chris Champion November 4th to let him know the status. Andrew asked about the proposed revenue and Scott reported that he doesn't yet know how any revenue will be handled.

Scott reported that he and Anne Jackson have been struggling to understand the true status of CPWA. Legally, it is not more than a committee of APWA, but Scott understands there may need to be more autonomy. Using chapter bylaws as a reference, Scott and Anne are crafting bylaws for the CPWA Board that would lay out its purpose, mission and authority. **Scott will share with the CPWA Board in the next few weeks for input, with the intention they will be ready for the APWA Board's February meeting.**

Ottawa Update

Alan Young reported that the House of Commons is away this week, as the members are in their ridings for the Remembrance Day holiday. They will be back for five weeks beginning November 14th.

The Canadian economy continues to underwhelm with the Canadian dollar down and unemployment not dropping. Ministers are out making announcements about investments in colleges and universities. Finance Minister Morneau tabled his [Fall Economic Statement](#) on November 1st which allocates an additional \$81 billion to be invested in infrastructure over 11 years in public transit, green infrastructure and social infrastructure, including \$10.1 billion for a new category: trade and transportation corridor projects. The Government is looking to infrastructure investment as a stimulus, but must be re-elected to see this strategy implemented.

Minister Morneau's statement also included the introduction of a Canada Infrastructure Bank (really an agency of the Government, not a bank) to provide funding and financing for major infrastructure projects in collaboration with provinces, territories, municipalities and investment partners. \$35 billion is to be available for investing by the Infrastructure Bank and Alan's guess is that 'major' will be defined as \$200 million or more.

Alan reported that he spoke with Kelly Rowe in Infrastructure Minister Sohi's office regarding the infrastructure components of Minister Morneau's Economic Statement. Kelly is leaving the Minister's office to return to Toronto and Alan is coordinating a meeting for Andrew with the new Director of Policy, Mathieu Belanger, before the end of the year.

2016 NPWW Awards Presentations

Anne reported the following schedule for award presentations:

- Town of Richmond Hill, ON – October 24, 2016 7:30 PM (Sal Iannello)
- City of Cold Lake, AB – November 8, 2016 6:00 PM (Darwin Durnie)
- Town of Newmarket, ON – November 28, 2016 1:30 PM (Michelle Albert confirmed)
- City of Brampton, ON – December or January council meeting (TBD)

2017 NPWW Awards Contest and Evaluation Committee

Anne reported that CPWA needs to appoint evaluators for the 2017 NPWW Awards Contest. Evaluators for 2016 were Steve Blayney, David Sparanese and Paul Smeltzer. Anne reported that Steve is interested in serving again and that she received notification of interest from Matt Brown of the British Columbia Chapter. Anne noted that Matt led the City of Surrey's 2016 submission.

David Sparanese reported that in the past evaluation committee members have automatically rolled over into the next year. Anne noted that this process was not defined in the CPWA records she has and that Paul Smeltzer reported he wants to step back and allow others to serve.

Anne suggested the CPWA Board consider whether to get other members/leaders involved and that over the past ten years no one from Quebec, Alberta, Newfoundland-Labrador or Saskatchewan has served on the evaluation committee. Anne suggested appointees be named before the end of the year. **Andrew will reach out to the Eastern Canadian chapters to solicit interest.**

CSCE proposal to Infrastructure Canada

Andrew reported that he spoke with Jim Gilliland, President of the Canadian Society for Civil Engineering (CSCE), the day before CSCE met with Infrastructure Canada. Andrew communicated that because of APWA's relationship with ISI as a co-founder, CPWA declined to partner on CSCE's project at this time.

2016 – 2017 Advocacy and Outreach Goals

Anne reported that she distributed a memo to the CPWA Board in advance of the August 29th meeting, summarizing her discussion with Alan about advocacy priorities on which the CPWA Board should focus over the next year. Anne reviewed current priorities of the Government of Canada, current APWA advocacy priorities, and recent priorities outlined by CPWA in its pre-budget submissions to the House of Commons Standing Committee on Finance and the Senate National Finance Committee. Based on those references, Anne and Alan developed a list of 2016 – 2017 advocacy priorities for CPWA to consider (in order):

1. Government adoption of a sustainability rating tool for municipal infrastructure
2. Consistent, dependable funding, as well as accommodations for small- and medium-sized municipalities, in the asset-management capacity-building program administered by FCM
3. Consistent, dependable funding for building and maintaining climate resilient public infrastructure
4. Consistent, dependable funding for disaster relief – and recognition that public works professionals are first responders and should be considered when developing disaster relief programs
5. Consistent, dependable funding for rail safety

Steve agreed the ideas are good, but that working with FCM has been difficult. Andrew clarified that the proposed priority (#2) is to ensure that funding is provided, not to comment on FCM's administration of the funding, which could be feedback that CPWA offers at a meeting with the Infrastructure Minister's office.

Andrew suggested including "Improving essential physical infrastructure (particularly water and wastewater treatment) for Indigenous communities," which is a Government priority. It was suggested this replace "Consistent, dependable funding for rail safety" as a priority, since CPWA has already addressed rail safety through workshops on the new grade crossing regulations. Alan noted that Transport Minister Garneau has announced investments in rail safety. Anne asked whether municipalities will need resources for the implementation phase of the grade crossing regulations and Steve noted there could be a funding issue. It was agreed to add "Improving essential physical infrastructure (particularly water and wastewater treatment) for Indigenous communities" as priority #5 and to put "Consistent, dependable funding for rail safety" on the backburner.

Other Business

Steve asked if there had been any further discussion about a name change, as he thought this was a topic at an APWA Board meeting and that 'North American Public Works Association' had been proposed. Andrew confirmed this was part of the APWA Board's August meeting. Scott confirmed that this may be part of the strategic planning discussion at the APWA November Board meeting and that Andrew will participate.

Andrew suggested attendees provide chapter updates in the time remaining.

British Columbia Chapter: David reported that the BC Chapter's annual conference was a success and the chapter is looking forward to a joint meeting with the Alberta Chapter.

Manitoba Chapter: Steve reported that the Manitoba Chapter's Snow Conference was well attended and generated positive feedback. The chapter looks forward to helping the Saskatchewan Chapter in planning a Snow Conference and will share its data. The chapter is looking at hosting another workshop on rail at its Annual General Meeting in January. The chapter is still experiencing banking issues and may make changes to its logo.

Ontario Chapter: Sal Iannello reported that the Ontario Chapter's Fall Technical Workshop November 3rd had good speakers but was not as well attended as hoped. The chapter is concerned that one of its partners in the Ontario Coalition for Sustainability, the Ontario Good Roads Association, pulled out of the coalition and the chapter hopes it won't cause the coalition to unravel. The chapter is preparing for its Annual General Meeting in late January.



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Saskatchewan Chapter: Andrew reported that the Saskatchewan Chapter's fall workshop 'Landfill and Recycling' attracted 50 communities. The chapter intends to repeat the workshop at SWANA's conference. The chapter also added a day to its conference at the end of February.

Adjournment

Andrew thanked everyone for their time and participation and, having concluded their business, the CPWA Board adjourned the meeting.

Next Meeting

The CPWA Board of Directors will next meet by teleconference December 13, 2016 at 1:30 PM Eastern Time.

The minutes were recorded and respectfully submitted by:

Anne Jackson

APWA Director of Sustainability and CPWA Advocacy