



Board of Directors Meeting October 11, 2016 Meeting Minutes

Welcome and Roll Call

The CPWA Board of Directors met by teleconference on October 11, 2016. CPWA President Andrew Stevenson, Saskatchewan Chapter, welcomed the CPWA Directors and called the meeting to order. Anne Jackson, Director of Sustainability and CPWA Advocacy, staffed the meeting.

In attendance

- Darwin Durnie, Alberta Chapter
- Don Morehouse, Atlantic Provinces Chapter
- Sal Iannello, Ontario Chapter
- Luc Fugere, Quebec Chapter
- Rick Stinson, APWA Region I Director, APWA Board of Directors CPWA Liaison
- Chuck Williams, APWA Region VI Director
- Jill Marilley, APWA Region IX Director
- Alan Young, CPWA Advocacy Consultant
- Steve Wyton, Member, APWA Asset Management Task Force (AMTF)

Absent

- Steve Blayney, Manitoba Chapter
- Craig Kennedy, Newfoundland/Labrador Chapter
- David Sparanese, British Columbia Chapter

APWA Update

Rick Stinson reported that Chapter Leadership Training will be held February 16 – 17, 2017 in Kansas City. The theme will be 'Putting the Pieces Together'.

Site selection for PWX 2020 and 2021 and the North American Snow Conference 2020 and 2021 was announced October 10th. PWX 2020 will be located in the Central Zone (includes Manitoba, Ontario and Saskatchewan); PWX 2021 will be located in the Eastern Zone (includes Atlantic Provinces, Newfoundland-Labrador and Quebec); and Snow Conference 2020 and 2021 will be in a city in the North America snow belt (includes all Canadian chapters). Chapters interested in hosting must submit a letter of interest by December 1, 2016. The APWA Board plans to vote at their June meeting.

The APWA Finance Committee is standardizing reporting, which it expects to complete by December 1st.

Chuck Williams reported that APWA launched its new website October 9th.

Responses to the APWA Strategic Planning Committee's survey, launched September 28th to solicit guidance for the APWA Board as it embarks on developing a new strategic plan for the association, are due October 12th. Input will inform the APWA Board's strategic planning meeting in November.

Ottawa Update

Alan Young reported that the House of Commons is away this week, but back October 17th for three weeks, before rising for the Remembrance Day holiday.

The Government of Canada has now signed Phase I bilateral agreements with all provinces and territories to fund projects to deliver safe water, reliable wastewater treatment and high-quality public transit. [Over 700 projects have been approved for funding and 60% are currently underway.](#) The majority of investment – about \$2.5 million – has gone to transit projects; under \$700 million has gone to local government green infrastructure projects. Phase I is two years and mostly for existing infrastructure.

A Federal/Provincial/Territorial Infrastructure Ministers' meeting was held September 7th in Edmonton to discuss Phase II of the federal infrastructure plan. Phase II is eight years and will go hand-in-hand with the Government's environment objectives toward a low-carbon economy. More details are anticipated in Budget 2017.

The Canadian economy continues to underwhelm and the Government hasn't met its objectives for growth, so it may look to infrastructure investment as a stimulus. Finance Minister Moreau will be providing an economic update in the Fall (November), which may include infrastructure announcements. Last year, during the campaign, the Liberals talked about an infrastructure bank. Alan reported that this will actually be an agency and is likely to be part of the economic update.

The House of Commons Standing Committee on Finance is reviewing pre-budget submissions and will release a pre-budget report in late November or early December.

Alan reported that an issue to watch is the Senate's modernizing of its inner workings, which will make the Senate more independent of political parties.

Anne Jackson reported that she and Alan will be developing a bi-weekly 'Ottawa Report' email newsletter to inform Canadian members about federal legislative and regulatory news affecting public works and public works professionals. The newsletter is expected to launch in early November.

Approval of September 13, 2016 Board Meeting Minutes

Sal Iannello moved to approve the September 13, 2016 meeting minutes, Darwin Durnie seconded, and the motion passed.

2016 NPWW Awards Presentations

Anne reported that she is coordinating presentations and press releases for NPWW award winners. The following dates for award presentations have been set:

- Town of Richmond Hill, ON – October 24, 2016 7:30 PM (Sal confirmed)
- City of Cold Lake, AB – November 8, 2016 6:00 PM (Darwin confirmed)
- Town of Newmarket, ON – November 28, 2016 1:30 PM (Sal unable to attend)
- City of Brampton, ON – December or January council meeting

Sal has an OPWA Board meeting October 12th and will report back to Anne whether he has identified an alternate to present the NPWW award to the Town of Newmarket.

2017 NPWW Awards Contest and Evaluation Committee

Anne reported that CPWA needs to appoint evaluators for the 2017 NPWW Awards Contest. Evaluators for 2016 were Steve Blayney, David Sparanese and Paul Smeltzer. Anne noted that Paul and David have served as evaluators for several years and that Paul would like to step back and allow others to serve. 2016 was Steve's first year as an evaluator and Anne noted he would likely be willing to serve again. Andrew reported that Steve has indicated as much to him.

Anne suggested the CPWA Board consider whether to get other members/leaders involved. Anne reported that over the past ten years no one from Quebec, Alberta, Newfoundland-Labrador or Saskatchewan has served on the evaluation committee. Andrew asked when the evaluation committee must be appointed and Anne suggested appointees be named before the end of the year. ***Anne will send an email to the CPWA Board with information about the evaluation committee that they can use to solicit interest. The CPWA Board will discuss candidates at the next meeting.***

CSCCE proposal to Infrastructure Canada

Darwin reported that he hasn't yet spoken to Doug Salloum, CSCCE Executive Director, about CSCCE's proposal to Infrastructure Canada re: evaluating infrastructure sustainability assessment tools for applicability in Canada. He noted

that Envision has already been assessed by ISI for use in Canada and that two projects in Canada have achieved Envision verification. Andrew questioned the need to fund something that may already have been done.

Steve Wyton reported that he has also been approached on this issue by Jim Gilliland, CSCE's new President, when they were both attendees at a recent meeting. Steve noted that he does not have background on the issue so is bringing it forward to the CPWA Board.

Darwin will follow up with CSCE.

Partnership Proposals – AMBC/CNAM

Steve, former president of the Canadian Network of Asset Managers (CNAM), along with Alain Gonthier, another past president of CNAM, are both part of APWA's Asset Management Task Force (AMTF). The AMTF is working to address the issue of creating asset management collateral for small municipalities who don't know where to start. On behalf of the AMTF, Steve has secured a handshake agreement with Wally Wells of Asset Management British Columbia (AMBC) to leverage AMBC's intellectual property (which is already in the public domain) for the benefit of APWA members. Steve is recommending development of an APWA/CPWA/AMBC MOU for this purpose.

Andrew asked Steve for his insight into the difference between AMBC's collateral and NAMS. Steve noted that NAMS is step-by-step training based on the International Infrastructure Management Manual (IIMM; developed by IPWEA and IPWEA-NZ). Steve has put 70 people in Calgary through NAMS training at a cost of \$130,000 and is a member of NAMS, which costs another \$10,000 - \$15,000 per year. He noted that the training is great, with good functional business and maturity models. The downsides are that it is very data intensive, not scalable and Excel-based, so it doesn't integrate well with IT frameworks. In contrast, AMBC's tools don't require as much data and do not require membership. Darwin noted that IPWEA has created an online version of NAMS training, which may be appropriate for smaller municipalities, who are not already using asset management tools.

Darwin suggested that CPWA pursue opportunities to work with CNAM, FCM and IPWEA in order to point members to their resources, particularly for those members from smaller municipalities.

Darwin moved that CPWA recommend the APWA Board explore an agreement with IPWEA to deliver online asset management training to APWA/CPWA members. Sal seconded and the motion passed.

Darwin moved that CPWA recommend the APWA Board explore an agreement with CNAM and AMBC to leverage asset management tools for APWA/CPWA members. Luc seconded and the motion passed.

Darwin noted that he sees this attention to asset management training as falling within CPWA's advocacy role.

Anne noted that there is a [page on CPWA's website listing asset management resources and links to CNAM, AMBC, IPWEA and NAMS](#). ***She asked that the CPWA Board review this page and suggest any revisions or additions, as well as how these resources should be promoted.***

2016 – 2017 Advocacy and Outreach Goals

Anne reported that she distributed a memo to the CPWA Board in advance of the August 29th meeting, summarizing a discussion between Anne and Alan about the advocacy priorities on which the CPWA Board should focus over the next year. ***She asked the CPWA Board to review the memo in advance of the next meeting and she will include this agenda item again.***

Other Business

Darwin, as CPWA representative to the Canadian Common Ground Alliance (CCGA), reported that [Bill S-229, Underground Infrastructure Safety Enhancement Act, had its second reading on October 4th](#), and that he will be attending CCGA's Damage Prevention Conference in Banff October 18th – 20th.



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Adjournment

Andrew thanked everyone for their time and participation and, having concluded their business, the CPWA Board adjourned the meeting.

Next Meeting

The CPWA Board of Directors will next meet by teleconference November 8, 2016 at 1:30 PM Eastern Time.

The minutes were recorded and respectfully submitted by:

Anne Jackson

APWA Director of Sustainability and CPWA Advocacy