



Board of Directors Meeting August 29, 2016 Meeting Minutes

Welcome and Roll Call

The CPWA Board of Directors met at PWX 2016 in Minneapolis on August 29, 2016. CPWA President Kealy Dedman, Ontario Chapter, welcomed the CPWA Directors and called the meeting to order. Anne Jackson, Director of Sustainability and CPWA Advocacy, staffed the meeting.

In attendance

- Darwin Durnie, Alberta Chapter
- Don Morehouse, Atlantic Provinces Chapter
- David Sparanese, British Columbia Chapter
- Steve Blayney, Manitoba Chapter
- Craig Kennedy, Newfoundland/Labrador Chapter
- Luc Fugere, Quebec Chapter
- Andrew Stevenson, Saskatchewan Chapter
- Jim Moore, President, Newfoundland/Labrador Chapter
- Rick Stinson, APWA Region I Director, APWA Board of Directors CPWA Liaison
- Chuck Williams, APWA Region VI Director
- Jill Marilley, APWA Region IX Director
- Ron Calkins, APWA President
- Larry Stevens, APWA Past President
- Scott Grayson, APWA Executive Director
- Alan Young, CPWA Advocacy Consultant

Approval of July 12 and August 9, 2016 Board Meeting Minutes

The July 12, 2016 and August 8, 2016 Meeting Minutes were unanimously approved.

APWA President's Greetings

Ron Calkins greeted the CPWA Board of Directors and reported that he would like all four Region Directors with Canadian chapters to engage with CPWA, rather than appointing one APWA Board Liaison to CPWA.

APWA Executive Director's Greetings

Scott Grayson greeted the CPWA Board of Directors and suggested the CPWA Board consider the idea of APWA/CPWA hosting a joint meeting for members of Congress and members of Parliament to discuss public works and infrastructure issues in both countries.

Scott reported, in response to earlier questions from CPWA Directors about the APWA budget, that the budget is transparent and any questions are welcome.

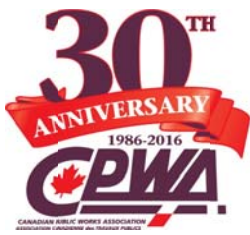
CPWA President's Report – Year in Review

Kealy Dedman reported that the CPWA President's Report (Year in Review) was distributed in advance of the meeting (and is attached to these minutes).

Nominations and Election of the CPWA President 2016 – 2018

Anne Jackson reviewed the CPWA President election process, per a previously distributed memo from Scott Grayson to the CPWA Board of Directors (attached to these minutes). Steve Blayney nominated Andrew Stevenson and Andrew accepted the nomination. After calling for any additional nominations, with none offered, Kealy called for a vote on Andrew as the new CPWA President and the CPWA Board of Directors voted in favor unanimously.

APWA Update



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Rick Stinson reported that APWA is financially strong. He reported the following decisions from the August 26th APWA Board meeting:

- the 2018 North American Snow Conference will be held in Indianapolis, IN (May 6-9, 2018)
- the 2019 North American Snow Conference will be held in Salt Lake City, UT (May 19-22, 2019)
- the 2019 PWX will be held in Seattle, WA (September 8-11, 2019)

Rick reported that nominations for APWA national committees will open in January/February and encouraged nominees from Canada.

Rick reported that the APWA Board was presented with an assessment of the APWA Finance Department conducted by accounting firm Rubin Brown. The assessment offers recommendations to improve the way in which APWA does business and the Finance Committee will recommend priority items to the APWA Board.

Rick reported that the APWA Board granted authority to the APWA Executive Director, as APWA Secretary of Corporation, to certify the establishment of individual chapter bank accounts, in order to be in compliance with banking regulations and APWA's bylaws. This affects all 63 chapters.

Chuck Williams, APWA Strategic Planning Committee Chair, reported that the Committee, consisting of Maher Hazine, Mary Joyce Ivers, Dave Lawry, Jill Marilley, Bill Spearman, and Brian Usher, has begun initial preparation for the November APWA Board Strategic Planning Meeting by developing two surveys:

- a 5-question survey available at PWX through the conference app
- a 10-question follow-up survey that will be distributed after PWX

It is anticipated that the new strategic plan will be finalized at the February 2017 APWA Board Meeting and that there will not be significant changes to the current strategic plan's top 3 priorities (Advocacy of Public Works; Professional Development – Integrated and Comprehensive; Support and Strengthen Chapters). Chuck reported that new strategic plan priorities will be based on APWA's human and financial resources to support those priorities.

Rick reported that the APWA Board was presented with an assessment of the Donald C. Stone (DCS) Program conducted by the consultant PSI Services, LLC. PSI determined that people who have finished the program like it, but that others haven't finished or entered the program due to structural issues. The three recommendations from PSI, based on focus groups, interviews and analysis were:

1. do nothing
2. reboot the program and create a comprehensive continuing education program retaining the positive aspects of DCS
3. discontinue all aspects of DCS

The APWA Board was unanimous in selecting option 2 and has directed staff to develop an action plan that will include a business, marketing, and implementation plan to be completed by the time of the November Board and Strategic Planning Meeting.

Darwin Durnie reported that he attended the Certification Council meeting Saturday August 27th, where it was stressed that the aim should be to help people, not punish them for trying to get ahead. He acknowledged the need for stretch goals, but suggested that DCS is over-designed and should be member-driven (to meet the needs of members).

Chuck noted that the consultant, PSI, found the DCS program to be complicated and Darwin suggested APWA's core demographic (PW Directors) should be directing members on what certifications they should pursue.

Rick reported that 2016 – 2017 will be his last year as Region I Director and he is encouraging nominations from the region. He noted that he has created a chart outlining the time involvement which he can share with anyone interested in the position.



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Darwin noted that the APWA – CPWA Letter of Understanding (signed in 2003, 2007, 2010, and 2015) does not give CPWA a seat on the APWA Board of Directors. Kealy reported that she submitted a memo to the APWA Board of Directors requesting the APWA Board consider adding a non-voting seat for the CPWA President to the APWA Board and she is attending the APWA Board meeting Wednesday August 31st to present the memo and entertain discussion.

Darwin noted the level of scrutiny in the public sector in Canada and that it is hard for a Canadian member to serve as a Regional Director in regions where a province is outnumbered by states (such as Region V, comprised of one Canadian chapter and six American chapters; or Region VI, comprised of one Canadian chapter and eight American chapters). Even where regions are more balanced (such as Region 1, comprised of three Canadian chapters and two American chapters; or Region IX, comprised of three Canadian chapters and six American chapters) it may be easier for a Canadian member to justify their participation by “representing CPWA on the APWA Board of Directors”, rather than representing a region of provinces and states.

Scott clarified that CPWA is not a separate legal entity, and that representation on the APWA Board of Directors occurs through nine Regional Directors and five At-Large Directors. Further, he noted that because CPWA is part of APWA, there is no need for an APWA – CPWA Letter of Understanding. **He suggested that the conversation be part of the APWA Board of Directors strategic planning meeting in November.**

Darwin noted that the issue is that there is no Canadian member on the APWA Board but Rick noted this is the rare occasion when that is the case. **Darwin and Sal Iannello agreed that the solution is simple and suggested there should be an At-Large Director from Canada. Scott reported that the APWA Board is open to options.**

Ottawa Update

Alan Young reviewed the Ottawa Report that was distributed in advance of the meeting (and attached to these minutes), highlighting:

- the Government is pledging to set a national carbon price to cut emissions
- the Opposition parties are criticizing the government, particularly Cabinet member spending
- the Liberal government has been conducting a lot of consultations but they now have to make tough decisions
- the Opposition parties will be choosing their leaders in the coming months (Conservatives in May 2017; NDP in October 2017)

Alan noted that he is unsure whether CPWA will be invited to the House of Commons Standing Committee on Finance public hearings and that he will be making inquiries into the possibility of the House of Commons Standing Committee on Transport, Infrastructure and Communities initiating a review process of infrastructure programs, as suggested by Committee Chair Judy Sgro when the CPWA Board met with her in April.

Darwin noted that engagement with the current government may be more casual than in the past and Alan agreed there has been a change in tone and tenor, specifically as it relates to gathering input.

Kealy asked if the Government would be engaging groups like CPWA on Phase 2 of the Infrastructure Plan. Alan noted Infrastructure Minister Sohi's meeting of federal/provincial/territorial infrastructure ministers on September 7th in Edmonton to gather input on Phase 2 and suggested each chapter consider contacting their provincial infrastructure minister in advance of the meeting to offer CPWA as a resource.

Kealy suggested a letter template be created so CPWA Directors could coordinate outreach from their chapter. Alan noted that his scope is limited to the federal level. **Anne agreed to draft a letter and send to each CPWA Director with contact information for their provincial minister(s) of infrastructure.**

Chapter Updates



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In addition to the Chapter Updates provided by the Alberta, British Columbia, Manitoba and Saskatchewan chapters, which were distributed in advance of the meeting (and attached to these minutes), the following Chapter Updates were provided:

Atlantic Provinces Chapter: Don Morehouse reported that the Atlantic Provinces Chapter is hosting a Rodeo October 28 – 31 and Darwin noted that the Alberta Chapter has a shipping container with all necessary props for any chapter interested. Don also reported that the Atlantic Provinces Chapter networked with the Municipal Association of Nova Scotia over the summer.

Newfoundland/Labrador Chapter: Jim Moore reported that the Newfoundland/Labrador Chapter would like to help send members to conferences like PWX.

Quebec Chapter: Luc Fugere reported that the Quebec Chapter's annual meeting will be held September 13– 16 and the chapter is entering its 50th year.

Updates on Collaborations

Municipal Infrastructure Forum: No report. Kealy reviewed the email she received from the Canadian Society for Civil Engineering (and distributed in advance of the meeting) about a concept proposal to Infrastructure Canada in which CSCE, CPWA, CCA, ACEC-Canada and ISI would jointly evaluate infrastructure sustainability rating systems with the intent to create a Canadian Infrastructure Sustainability Rating System (ISRS). Darwin noted that this assessment has already been done with Envision and that there are already two Envision verified projects in Canada. It was noted that CCA may have concerns with Envision because of the perception that it is too much like LEED. Kealy suggested Darwin call Doug Salloum with CSCE to discuss. She also suggested the associations meet as MIF to discuss.

Canadian Common Ground Association: Darwin reported that CCGA's Damage Prevention Symposium is being held in Banff, Alberta, October 18-20, 2016. Further, CCGA has been focused on the National Energy Board (NEB) Regulations for Pipeline Damage Prevention, which are effective as of June, as well as changes to the Underground Infrastructure Safety Enhancement Act.

Canadian Infrastructure Report Card: No report.

Adjournment

The Board agreed to table the remaining agenda items until a later date and adjourned the meeting.

Next Meeting

The CPWA Board of Directors will next meet by teleconference September 13, 2016 at 1:30 PM Eastern Time.

The minutes were recorded and respectfully submitted by:

Anne Jackson

APWA Director of Sustainability and CPWA Advocacy

CPWA President's Report 2015 – 2016

Canada Speaks: Liberals Form Majority Government

On October 19, 2015 the Liberal Party of Canada increased their seats in the House of Commons to 184 from 35, beginning four years of a Liberal majority government. Investment in infrastructure was a significant issue in the election, with Liberal Leader Justin Trudeau promoting a plan to create a budget deficit for three years to make investments while interest rates are low and money is cheap and promising significant financial investments in public infrastructure.

This was welcome news for provinces and municipalities across Canada and CPWA is well positioned to be an important voice and contributor to the efficient and effective implementation of these initiatives.

CPWA sent letters of congratulations, and an introduction to CPWA, to the new Prime Minister and the following Ministers and Parliamentary Secretaries.

- The Honourable Amarjeet Sohi, P.C., M.P., Minister of Infrastructure and Communities
- Mr. Pablo Rodriguez, M.P., Parliamentary Secretary to the Minister of Infrastructure and Communities
- The Honourable William Morneau, P.C., M.P., Minister of Finance
- Mr. Jean-Francois Tremblay, Deputy Minister of Infrastructure

CPWA Atlantic Provinces Chapter Celebrates 40 Years

On October 22, 2015, Kealy Dedman joined the Atlantic Provinces Chapter in Fredericton, New Brunswick for their 40th Anniversary and Chapter Conference. Kealy recognized one of the Chapter's leaders, David Knowles, City of Dieppe, for his service to the CPWA Board of Directors and his 25 years of involvement, leadership and service to the Atlantic Provinces Chapter.

CPWA Honours National Public Works Week Award Winning Municipalities

In November and December 2015, CPWA honoured National Public Works Week award winning municipal agencies at local presentation ceremonies. The winning municipalities were first announced on August 31, 2015 at the CPWA Luncheon held during the APWA PWX annual conference and the presentations were held at Council meetings as follows:

- November 5, 2015 – County of Newell, AB (First Time Entry Award)
- November 10, 2015 – City of Port Moody, BC (Small Centre Award)
- November 16, 2015 – City of Kitchener, ON (Medium Centre Award)
- December 9, 2015 – City of Mississauga, ON (Large/Metro Centre Award)

Canadian Infrastructure Report Card (CIRC) Expands Foundation for Advocating Long Term Infrastructure Plan

On January 18, 2016, the second edition of the Canadian Infrastructure Report Card (CIRC) was released, based on data collected from a survey launched on October 27, 2014. Expanding upon the 2012 assessment of drinking water, wastewater, stormwater, and municipal road infrastructure, the 2016 edition also includes information on the state of municipal transit, sport and recreation infrastructure, asset management, and local bridges. The survey gathered more detail on inventory, condition and replacement value than the survey developed for the 2012 edition and the number of participating municipalities increased from 123 to 163. There was also a marked increase in the number of questions answered by participants, and therefore an improvement in the availability and quality of data that informed the findings.

CPWA Submits its Budget Priorities to the Finance Ministry

On January 15, 2016, CPWA participated in Finance Minister Morneau's pre-budget consultation process by recommending that the Government of Canada:

- Increase permanent, dedicated funding for municipal public transit projects with the express goal of reducing congestion, improving local mobility and supporting sustainable growth.
- Make all federal investments in core municipal infrastructure (such as roads, bridges, transit; other municipal transportation infrastructure; water, wastewater and stormwater infrastructure) predictable and long-term, with sufficient flexibility to meet the unique needs and circumstances of each municipality.
- Support asset management planning and training for local governments.
- Use federal funding to assist municipalities with grade crossing improvements required by Transport Canada's Grade Crossing Regulations, published in December 2014.

CPWA Meets With Key Officials on Parliament Hill

On February 10, 2016, CPWA President Kealy Dedman, CPWA Past President Darwin Durnie, and consultant Alan Young represented CPWA in meetings with the following federal ministry staff and politicians:

- Jeff Moore, Assistant Deputy Minister, Policy and Finance, Infrastructure Canada
- Sonya Read, Director, Infrastructure Canada
- Hersi Hujaleh, Policy Advisor, Office of the Minister of Finance
- Mike Burton, Director of Parliamentary Affairs for Minister Sohi (Infrastructure Canada)

CPWA Submits its Budget Priorities to the House of Commons Standing Committee on Finance

On February 19, 2016, CPWA submitted its priorities for the Government's budget to the House of Commons Standing Committee on Finance:

- Build municipal capacity in the management of public infrastructure assets
- Ensure sustainability in public infrastructure projects

CPWA Commends Government's Budget 2016 Infrastructure Spending Plan

On March 23, 2016, CPWA commended the Government of Canada's 2016 Budget and in particular the two-phase infrastructure spending plan announced by Finance Minister Morneau March 22, 2016. Budget 2016 will take advantage of historically low interest rates to invest more than \$120 billion in infrastructure over the next ten years from coast to coast to coast.

Budget 2016 proposed:

- \$3.4 billion over three years, starting in 2016–17, for investments in public transit, through a new Public Transit Infrastructure Fund and distributed to provinces and territories based on their share of national public transit ridership.
- \$5 billion over five years for investments in water, wastewater and green infrastructure projects across Canada, including a new Clean Water and Wastewater Fund for provinces, territories and municipalities;
- \$2 billion over four years, starting in 2016–17, for immediate improvements to water distribution and treatment infrastructure;
- \$75 million in new funding to support municipality-led projects to identify and implement greenhouse gas reduction opportunities; and
- \$125 million over the next two years to enhance the Green Municipal Fund.

CPWA was especially pleased to note that the Government proposed a new \$50 million capacity-building fund, delivered through the Federation of Canadian Municipalities (FCM), to support the use of asset management best practices across Canada.

CPWA Annual Meeting in Ottawa

On April 18, 2016, CPWA met jointly with the International Federation of Municipal Engineering (IFME) in Ottawa. In addition to CPWA's Board of Directors, in attendance were: APWA/CPWA Executive Director Scott Grayson, Region I Director and APWA Board of Directors CPWA Liaison Rick Stinson, CPWA Staff Liaison Anne Jackson, CPWA Consultant Alan Young, IFME President Doug Drever and 13 IFME members representing the UK, Australia, the Netherlands, New Zealand, Finland, Iceland, Denmark, South Pacific Islands, Sweden, Italy and South Africa.

In addition to meeting with IFME, CPWA hosted APWA member and Past-Chair of the Canadian Network of Asset Managers (CNAM), Alain Gonthier, for a discussion on asset management. Alain serves on APWA's Asset Management Task Force.

On April 19th while in Ottawa, CPWA met with the Honourable Judy A. Sgro, Chair of the House of Commons Standing Committee on Transport, Infrastructure and Communities, as well as staff from Infrastructure Canada, including John Brodhead, Chief of Staff to the Minister of Infrastructure and Communities.

Canadian Infrastructure Report Card (CIRC) Click Listen and Learn

On May 5, 2016, a Click Listen and Learn on the Canadian Infrastructure Report Card (CIRC), which CPWA participated in developing, was held. A recording of the program is available through the [Members Library](#).

National Public Works Week

May 15 – 21, 2016, public works departments and municipalities on both sides of the border recognized and celebrated our profession and our contributions to our communities during National Public Works Week (NPWW).

Prime Minister Justin Trudeau sent a Letter of Greetings recognizing and celebrating NPWW in Canada and Proclamations and Letters of Greeting were issued by many Canadian provinces, including:

- Alberta
- British Columbia
- Nova Scotia
- Newfoundland and Labrador
- Saskatchewan
- Manitoba
- Ontario
- Prince Edward Island

Cities and towns that proclaimed or acknowledged NPWW include:

- City of Cold Lake, AB
- District of Squamish, BC
- City of Flin Flon, MB
- City of Selkirk, MB
- Municipality of Roblin, MB
- Municipality of Swan Valley West, MB
- Rural Municipality of Yellowhead, MB
- Rural Municipality of Gimli, MB
- Regional Municipality of Durham, ON
- Town of Moosomin, SK
- City of North Battleford, SK
- City of Moose Jaw, SK
- City of Estevan, SK
- City of Saskatoon, SK

National Public Works Week Awards Contest

Entries for this year's contest are listed below and winners will be announced at the CPWA Luncheon at PWX 2016. A presentation will also be held for each of the award-winning municipalities in their home town.

- First Time Entries
 - City of Moose Jaw, SK (small)
 - Town of Newmarket, ON (medium)
 - District of Squamish, BC
 - City of Dieppe, NB
- Small Centres
 - Town of Ladysmith, BC
 - City of Cold Lake, AB
 - City of Moose Jaw, SK
 - Ville de Victoriaville, QC
 - Ville de Rimouski, QC
 - City of Moncton, NB

- Medium Centres
 - Town of Newmarket, ON
 - Richmond Hill, ON
- Large/Metro Centres
 - City of Surrey, BC
 - City of Brampton, ON

CPWA Events at PWX 2016

In August, CPWA will be hosting or participating in the following events at PWX in Minneapolis, MN:

Advocacy Palooza!

Briefly hear from CPWA and APWA leaders about the current political landscape and what our organizations are doing to support Advocacy as a top priority, and how individual members can enhance these efforts to increase the voice of public works to policymakers at all levels. Be prepared to share what is working at your chapter, or the challenges your chapter is facing when trying to engage in advocacy. A successful brainstorming session—the more the merrier-- will empower participants to take ideas back to their chapters and hone their power as THE leading voice for all matters public works.

CPWA Luncheon: CentrePort Canada - Building North America's Largest Inland Port

The largest inland port in North America, CentrePort Canada, is located in Winnipeg, Manitoba. Connected to interstate highways, three class 1 railways, and a 24/7 international cargo airport, CentrePort offers business prime industrial land for any size of development including manufacturing and assembly, warehousing and distribution, agribusiness, food processing and packaging and transportation related logistics. With 50 new companies on more than 270 acres of greenfield development, CentrePort Canada is poised for significant new growth. Diane Gray, President & CEO, gives you an inside look at the latest developments on the 20,000 acre footprint.

International Infrastructure Roundtable (IIRT)

Each year at PWX, CPWA hosts an International Infrastructure Roundtable (IIRT) discussion. Mr. Doug J. Drever, P Eng, FEC, PWLF, Project Director, City of Saskatoon, will serve as Moderator for this discussion. Doug is the President of the International Federation of Municipal Engineering (IFME) and represents APWA and CPWA on IFME's Board of Directors. Invitations are sent to APWA/CPWA's international partner associations, our colleagues represented on the IFME Board of Directors, and others.



To: CPWA Board of Directors and Canadian Chapter Presidents
From: Scott Grayson, Executive Director
Date: August 1, 2016
Subject: Election of CPWA President

Every two years the CPWA Board of Directors holds an election for CPWA President at the CPWA Board of Directors business meeting held in conjunction with APWA PWX. This memorandum outlines the protocol for the election of CPWA President for 2016.

Election of the CPWA President

During the CPWA Board of Directors business meeting scheduled for August 29, 2016, the current (outgoing) CPWA President presides over the business meeting and the election process. The CPWA President will issue a call for nominations for any CPWA Board member who is interested in being a candidate for President. Any CPWA Board member may nominate any other CPWA Board member, or him/herself. The CPWA Board may ask nominee(s) to leave the room for candidate deliberations. Voting may be conducted by acclamation or by secret ballot. All current CPWA Board members may vote, including candidates. The CPWA President will select a teller who will count and record the votes. The new (incoming) CPWA President will be named before the meeting adjourns.

The elected CPWA President will begin his/her term immediately upon the conclusion of this meeting and serve a term of two years from the date of election; in this case, from August 2016 through August 2018.

During the two-year term, the elected CPWA President also serves as the CPWA Director from their Chapter. As each Chapter has one representative on the CPWA Board, CPWA Board members interested in pursuing the Presidency must, therefore, confirm with their Chapter that they can extend their representation on the CPWA Board for the additional two year period required for the CPWA Presidency.

If you have any questions regarding the process for election of the CPWA President, please do not hesitate to contact Scott or Anne at sgrayson@apwa.net or ajackson@apwa.net.

Thank you.

Canadian Public Works Association Board of Directors – Ottawa Update August 29, 2016

- Parliament continues on its summer recess, returning Monday, September 19
- Even though Parliament is on break, the business of government continues:
 - Government Cabinet retreat held in Sudbury weekend of August 20-21 – focus on economy given recent job and economic growth numbers indicating challenges for the Canadian economy continue
 - Changes to the Cabinet Committee membership were announced August 22 – no change to Committee responsibilities for Infrastructure Minister Sohi (member of Growing the Middle Class and the Environment, Climate Change and Energy Committees)
 - Finance Minister and his Advisory Council on Economic Growth (chaired by Dominic Barton, Managing Director, McKinsey & Co) – met August 24 to generate discussion on policies that would spur economic growth; input will also feed into preparation of Budget 2017
 - Former Liberal Trade Minister Pettigrew's appointment as CETA Envoy was announced by International Trade Minister Freeland on August 24 to assist with the ratification and implementation process of the Canada-EU free trade agreement
 - Liberal Caucus retreat began in Saguenay on August 25 – prepare for the return of the House of Commons in September; agenda items include electoral reform, review of anti-terror legislation, climate change
- Starting to see a few cracks in the veneer of the government as the Opposition Conservatives have obtained and are gradually releasing information about spending habits of Cabinet Ministers (including high profile new Ministers Philpott at Health and McKenna at Environment and Climate Change); understand that there are more to come as the Opposition seek to portray the government as being “entitled” and out of touch with Canadians
- Opposition Conservatives continue with interim leader Hon. Rona Ambrose and the NDP with “lame duck” leader Tom Mulcair as the two parties await the selection of their respective new permanent leaders next year (Conservatives on May 27, 2017; NDP on October 1-29, 2017)
- The Government of Canada has now reached infrastructure framework agreements with a majority of provinces and territories (still to come are Alberta, Saskatchewan, NWT and Nunavut)
- The most recent agreement was with Ontario, announced jointly by the PM and Ontario Premier on August 23, totaling \$1.49B for public transit made retroactive to April 1/16 as per each of the other fed-prov infrastructure agreements
- Infrastructure Minister Sohi is convening a meeting of federal/provincial/territorial ministers responsible for public infrastructure on September 7 in Edmonton to obtain input into Phase 2 of the federal government's infrastructure investment plan (Phase 1 was announced in Budget 2016);

•TACTIX•

(Note that FCM will have representatives participating in this meeting, presumably due to the responsibilities given to FCM in Budget 2016 re municipal capacity building for asset management and for climate change)

- CPWA provided written submissions to the House Finance Committee for its pre-budget consultations and to Infrastructure Canada as part of the departments public consultations on infrastructure spending – will continue to monitor
- Anticipating the possibility of the House of Commons Standing Committee on Transport, Infrastructure and Communities initiating a review process of infrastructure programs sometime this fall as suggested by Committee Chair Judy Sgro when the CPWA Board met with her in April; to date the Committee has been focusing on transportation issues, including the hot button issue of rail safety



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APWA Alberta Chapter

Report of Activities, Best Practices and Areas of Focus

August 2016

Membership Update –

- Our current membership is at 545. We are very excited to win the Membership award at this year's PWX.

Chapter Activities and Updates –

- Hosted a Wetland Workshop in partnership with the Alberta Common Ground Alliance. Well attended as the guest speaker was Robert Kennedy. 155 in attendance
- The planned Railway Regulation changes workshop was postponed as the efforts for the Fort McMurray fire required our full attention.
- Review of the Public Works Supervisor program and work on a joint application for a Public Works Institute with the BC Chapter
- Support for the Fort McMurray Wildfire Relief by providing representation to the Provincial Operations Centre as well as the Region of Wood Buffalo Emergency Centre. Assisted with the coordination of resources for the

Chapter Key Issues, Challenges and Advocacy Efforts –

We are continuing to work on having our existing education programs integrated into other associations learning initiatives for the purpose of gaining CEU recognition in other public works sectors. In addition to allowing the chapter to access potential new members, this also increases the value of our programs through the accumulation of CEUs from outside organizations. The chapter's revenue stream is enhanced when participation in programs is extended outside of our current market.

Need to further expand our Young Professional group and find someone to expand this group's profile.

Please list educational programs and trainings conducted by your chapter within the last 6 months.

Construction Management – Held Feb 25 & 26 (25 in attendance)

Take your project and construction management skills to a new level by attending this two-day live workshop facilitated by a top expert in the field. Learn new tips and techniques to get your projects completed efficiently, safely, on time and on budget.

Please submit to Anne Jackson ajackson@apwa.net by **Wednesday August 24, 2016** so updates can be included in the CPWA Board's meeting materials



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APWA Alberta Chapter

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APWA Manitoba Chapter

Report of Activities, Best Practices and Areas of Focus

January 2016 - August 2016

Membership Update –

Our current total is 135 members. Our numbers have minor changes but we are still trying to recruit members from the rural communities, contractors, suppliers and consultants.

Chapter Activities and Updates –

January- AGM held at Assiniboine Park with presentation “ Are your roads smarter than a 5th grader? “ 33 attended.

February- 2016 Chapter Board announced in Winnipeg Free Press. Bi-monthly meetings for the October Snow conference continue until the event. Chapter’s delegate attended the Council of Chapters meeting in Kansas.

March- Lunch & Learn presenting Drone Technology. 41 attended. Updated our banking signing authority and trying to meet APWA’s year end reporting deadline, but having problems finding a banking institution to comply.

April- Didital list of Manitoba’s past presidents was completed. Provided an article in the Roadrunner on the Ice Sculptures at the Festival du Voyageurs and another article on the Railroad Crossing regulations. Attended the annual CPWA meeting in Ottawa.

May- Received our Provincial proclamation for NPWW and had a total of 6 from municipalities from across Manitoba.

June- Annual golf tournament held on June 30th after 3 rain cancellations. 60 attended and we raised \$1000.00 towards our Red River College Scholarship Fund and \$1600.00 for the Chapter. Article for a new stabilization product for the Roadrunner.

July & August- Chapter’s Summer recess. Bi-monthly Snow Conference meetings continued. Organized Chapter dinner at PWX and encouraged members to attend.

Chapter Key Issues, Challenges and Advocacy Efforts –

Plan more lunch and learn meetings with a minimum charge. Workshops are an excellent venue for making CPWA visible to the Rural Communities and raising funds for the Chapter. Our recent Railroad crossing workshop was very well received and attendees were interested in another workshop outlining the second phase of the regulations. To have more members participating on the committees and events. Our revised bylaws will include Board Members responsibilities. Trying to work with other associations with similar interests to join in our events, both social and educational. Having a more active Chapter would increase membership.

The educational programs and trainings conducted by our chapter within the last 6 months are listed in our monthly Chapter activities.

Submitted by Steve Blayney

Please submit to Anne Jackson ajackson@apwa.net by **Wednesday August 24, 2016** so updates can be included in the CPWA Board's meeting materials



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APWA Saskatchewan Chapter

Report of Activities, Best Practices and Areas of Focus

PWX, August 2016

Membership Update -

- As of July, 2016, chapter membership is at 145, an increase of 1 from fiscal year end (gain of 0.69%)
- Membership levels are increasing marginally and year over year
- Our chapter continues to promote the 1st Time Member Special for delegates and suppliers during all our events and on the Chapter website
- We offer reduced registration for all events to members. The reduced rate, over the 4 events in a year, would pay for the person's membership.
- Focus to have suppliers as members is ongoing as we promote benefits and business opportunities
- More attention is required to the live reports provided by APWA

Chapter Activities and Updates -

- Our 57th Annual Conference was held in Regina, February 23-25, 2016 at the Delta Regina. Our newly branded PWville (Public Works ville) sold out. There were 37 booths and 2 suppliers without a booth. The presentation sessions were well accepted and the awards (hosted in PWville) and evening events were well attended. Our follow up meeting helps determine improvements and successes as we plan for the 2017 conference at the Saskatoon Inn.
- Our National Public Works Week (NPWW) Workshop was held May 18, 2016 at the Saskatoon Inn and featured the Canada's Railway Grade Crossing Regulations. Presenters including federal, rural and urban overviews with an active question period leading to further discussion. The event was very well attended.
- The 2nd Annual SPWA Equipment Expo & Golf Tournament was held Warman on July 15, 2016. The supplier/equipment turnout was phenomenal. Attendance by delegates was not as hoped overall by those golfing expressed how much they enjoyed it. Further incentives to increase delegate participation was discussed for the future.

- Our Fall Landfill & Recycling Workshop, and YP/Industry Networking Night will be held at Mosaic Place in Moose Jaw on October 20, 2016. Presenters include SK Environment, Multi-material Stewardship, SK Waste Reduction Council, Scrap Tire Corp., and Town of Moosomin (SPWA Director). A networking night with Young Professionals and 'experience' industry staff follows with billiards, beverages, and appetizers.
- Plans are being made for our 2017 Conference and PWville on February 28 to March 2, 2017 at the Saskatoon Inn. Planning and presenter topics are under way with a 0.6 CEU being applied for.

Chapter Capacity Best Practice/New and Innovative Idea

- The Chapter supports three scholarships annually. Two are at the SIAST Palliser Campus in Moose Jaw, each valued at \$1,000.00/year. The other is an entry level scholarship to a minimum two-year program, at a provincial post-secondary institution, awarded to a son or daughter of an SPWA member. This is a \$1,000.00/year scholarship that is now doubled by one of our suppliers. This has led to an increase in applicants for the scholarship. It has also increased membership for those having their children apply.
- SPWA offers quarterly events that include education and networking. Member/non-member rates are used at each. As indicated above, the difference in the rates would pay for the annual membership. Our Chapter Administrator uses that as a selling tool to those interested in attending our events.
- The chapter solicits NPWW Proclamations from the province, all the cities, and any communities our Board members work in for education and advocacy regarding public works
- Chapter events are rotated around the province to allow greater attendance/participation
- The Infographic of chapter membership has helped identify areas we can concentrate more on such as the City of Moose Jaw targeted for membership (corporate member now). This will be used to determine gaps during our strategic planning.
- The chapter secures dates starts planning events as far as a year in advance. This is providing more stability and success as notice is sent out sooner, and the next event is always advertised at the present one.
- Hiring our Chapter Administrator has been a success for the SPWA. She is the horsepower to keep the Board members on task and has helped put us in a better position financially.

Chapter Key Issues, Challenges and Advocacy Efforts –

- Our increase in the number of chapter events, through educational sessions and networking has had a growing effect. It has brought an increase in membership interest and overall attendance at the events. The chapter has experienced a revitalization the last couple of years due to the focus and leadership of the Board, which will be continued through succession.
- The Chapter Administrator has migrated SPWA to the new website template and utilizes it greatly. This has increased our exposure to our membership and outside municipalities/agencies.
- Updating of the Chapter Manual is required. This is a priority to have in advance of the Conference.

Please list educational programs and trainings conducted by your chapter within the last 6 months.

- 1.0 CEU was offered at the SPWA Conference and PWville. This fulfills the operator certification training requirement for water/wastewater operators in the province. Cross Connection Control Awareness, Buffalo Pound Production Issues, WSER Wastewater Regulations, Operator Certification Board presentation, and a Membrane Filtration Workshop were all CEU certified. There were also presentations on the internet, generator maintenance, regional governance/systems, ground disturbance best practices and legislation, calcium chloride for road stabilization, a Click Listen & Learn on Infrastructure Asset Management.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "A. Stevenson", with a horizontal line drawn through it.

Andrew Stevenson
President Saskatchewan Chapter

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