



Canadian Public Works Association
45 O'Connor Street, Suite 1150
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Phone (202) 408-9541 • Fax (202) 408-9542
www.cpwa.net

Board of Directors Meeting June 21, 2016 Meeting Minutes

Welcome and Roll Call

The CPWA Board of Directors met by teleconference on May 10, 2016. Anne Jackson, APWA Director of Sustainability and CPWA Advocacy, staffed the meeting and called the meeting to order.

In attendance

Steve Blayney, Manitoba Chapter

Rick Stinson, APWA Board of Directors CPWA Liaison

Scott Grayson, APWA Executive Director

Alan Young, CPWA Advocacy Consultant

Absent

CPWA President Kealy Dedman, Ontario Chapter

Claudine Claessens, Quebec Chapter

Darwin Durnie, Alberta Chapter

Craig Kennedy, Newfoundland/Labrador Chapter

Don Morehouse, Atlantic Provinces Chapter

David Sparanese, British Columbia Chapter

Andrew Stevenson, Saskatchewan Chapter

Approval of the May 10, 2016 Meeting Minutes

Approval of the May 10, 2016 Meeting Minutes is postponed until the July meeting when quorum can be established.

APWA Update

Rick Stinson reported that at the APWA Board Meeting in June he brought up issues raised during the CPWA Board Meeting in Ottawa, such as budget transparency, and that Scott Grayson is looking for ways to better share information. Rick noted, for example, that ways to incorporate Canadian speakers into Click Listen and Learns will be sought. Rick reported that the FY2017 APWA Budget was passed, and noted that some proposed budget items were tabled. Rick reported that APWA continues to be financially strong, but that the Board is watching the association's finances.

Rick reported that appointment letters have been sent for many committee positions and that there is an opening on the Asset Management Task Force, which currently has three members from the US and three members from Canada. Scott reported the three Canadian members are as follows:

- Alain Gonthier, PE, Manager, City of Ottawa, ON (Ontario)
- Joline McFarlane, Asset Management Specialist, City of Airdrie, AB (Alberta)
- Steve Wyton, PE, MBA, Manager, City of Calgary, Calgary, AB

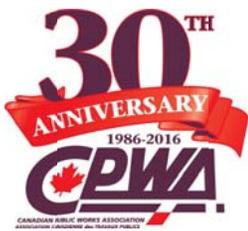
Rick reported that changes to the criteria for several APWA National Awards (such as language that references both state and province) were discussed and approved, including:

- Citation for Exemplary Service to Public Works
- Distinguished Service to Public Works Award
- Exceptional Performance Awards

Proposed changes to the Top 10 Public Works Leaders of the Year Awards will be discussed at the August meeting of the APWA Board.

Rick reported that APWA has been successful in initiating the formation of the [U.S. House of Representatives Public Works & Infrastructure Caucus](#).

Rick reported that the APWA Board Meeting in November will include a strategic planning session.



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Anne Jackson reported this follow-up to CPWA's discussion in Ottawa about 'Canada Day' at PWX:

Anne met with APWA Meetings Department staff on May 17th. It was reported that in many past years, about 20 proposals, out of approximately 275, have come from Canada, but for 2015 there was only one and for 2016 there were only eight. CPWA appoints someone from Canada to the PWX Review Committee each year, and that representative is always asked to consider the Canadian perspective when selecting proposals and ensuring educational opportunities apply to Canadian attendees. Three presentations in Minneapolis will be delivered by Canadians (none are on Monday).

It was noted that of the four CPWA events on the Monday of PWX, one (IIRT) is by invitation only, another (CPWA Luncheon) is a ticketed event, and a third (CPWA Board of Directors Meeting) is a business meeting.

- 8:30am-12:00noon International Infrastructure Roundtable (IIRT)
- 9:45am-11:00am 'Advocacy Palooza'
- 12:00noon-1:30pm CPWA Luncheon (ticketed)
- 2:00pm-5:00pm CPWA Board of Directors Meeting

There was concern about aggressively promoting Monday at PWX as Canada Day, when several of the CPWA events are not fully open, and it was suggested that staff take time after PWX to strategize how to engage Canadians at PWX (find out what they want) and solicit more proposals from Canadian members.

It was agreed that a CPWA press release will highlight CPWA activities at PWX and that an announcement will be made at the Monday general session about CPWA activities.

Steve Blayney asked if a schedule of CPWA and APWA events at PWX will be provided in advance and **Anne confirmed she would distribute such a schedule to CPWA.**

Update from Ottawa

Alan Young reported the following updates.

The House of Commons rose June 17th for the summer recess, but will be back to sit for at least one day, as President Obama will address Parliament during an upcoming visit to Canada. (The visit will coincide with a North American Leaders Summit meeting between Prime Minister Trudeau, President Obama and Mexican President Peña Nieto on June 29th.)

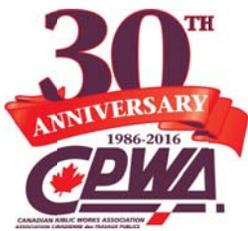
The House of Commons will resume sitting on September 19th and, historically, the Senate sits one week later. There will be infrequent cabinet meetings over the summer.

The Government's accomplishments include Bill C-14, an 'Act to amend the Criminal Code and to make related amendments to other Acts (medical assistance in dying)', which was given royal assent after the Senate and House of Commons passed the controversial legislation June 17th. The legislation was introduced after Canada's Supreme Court struck down a ban on doctor-assisted suicide last year, ruling that it was inconsistent with the Canadian Charter of Rights and Freedoms.

An agreement was reached June 20th to expand the Canada Pension Plan (CPP). The enhancement deal must be ratified by a minimum of seven provinces representing at least two-thirds of Canada's population by July 15th. Only Manitoba and Quebec declined to agree to the terms, so it is anticipated to be ratified and would take effect in 2019.

The Government is [gearing up for a comprehensive review of environmental assessments](#) and will join with the provinces and territories to take action on climate change. Action on climate change will also be addressed at the North American Leaders Summit.

On June 16th, the Government reached its first provincial infrastructure investment agreement with British Columbia and its municipalities for public transit projects, which have already been identified, across the province. The agreement



makes the Government's funding, which is up to 67% of total investment, retroactive to April 1st, so projects already identified can proceed immediately.

Negotiations with other provinces are underway.

On June 3rd the House of Commons Standing Committee on Finance launched its pre-budget consultation process to gather input on budget priorities. Alan suggested CPWA retain its emphasis on infrastructure sustainability, since the Government hasn't yet focused on that. Alan noted that the Government 'gets' CPWA's other priority, asset management, and suggested CPWA consider what other issues the Board wants to advocate for. Alan asked whether he should draft a submission for review. Anne will confer with Kealy and provide direction. Alan noted the submission deadline is Friday, August 5th and that he will be away the first two weeks of August.

Steve asked if there had been any word or additional details from FCM regarding the asset management capacity building fund. Alan and Anne confirmed they were unaware of any developments since the Board meeting in Ottawa.

Canadian Appointee to PWX Program Review Committee

Anne reported that each year, a slot is reserved on the 7-member PWX Program Review (XPR) Committee for a representative from Canada. Steve and Andrew Stevenson each indicated they were willing to serve in 2017 if no other names were put forward. Anne reported that two self-nominations from Canada had been received:

- Sam Sidawi, City of Hamilton (2nd preference)
- Gary Losier, Town of Quispamsis (3rd preference – Gary was appointed to the International Affairs Committee)

Following the teleconference, Rick noted that both Sam and Gary would be excellent representatives to the committee. Since Sam ranked XPR with a higher preference and Gary was appointed to another committee, Anne proposed Sam as CPWA's candidate.

Asset Management Discussion Follow-Up Actions

Discussion of Asset Management Discussion Follow-Up Actions is postponed until the July meeting when more CPWA Directors can participate.

RR Crossing Grading Regulations

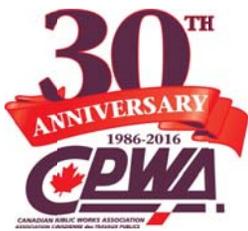
Joint CAMA, CPWA and FCM Communique: Anne asked whether to follow up with FCM about the communique (proposed by FCM in late 2015). Steve reported that FCM didn't attend Manitoba's spring seminar, but did attend the seminar in Saskatchewan. Steve was unsure whether FCM attended the seminar in British Columbia. Steve suggested municipalities are upset that they haven't heard about the regulatory requirements from FCM, CAMA or others, which could present a liability in December, when the regulatory requirements take effect. As far as the communique, Steve thinks CPWA distributing the message to members would be doing the work that other associations should be doing and CPWA has done more than enough by hosting the seminar series.

Anne suggested she would draft a message for Board approval that could be sent to all Canadian members as a way of closing the agenda item.

Other Business

Website Translation: Discussion of website translation is postponed until the July meeting when more CPWA Directors can participate.

Steve asked whether chapters had been notified yet about the PACE award. Steve reported that the Manitoba Chapter had invited chapter members to submit nominations for the Project of the Year, but noted that the Chapter didn't have control over whether the nominations were submitted and asked if this impacted whether the chapter qualified. Anne



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reported she had not heard that PACE winners had been announced and was uncertain of the criteria but would follow up.

Following the call, Anne reported by email that Manitoba was not eligible for PACE this year because the chapter did not submit at least one national award nomination in any category (the only [eligibility criteria](#) for chapters under 500 members). No chapters are required to submit a nomination for Project of the Year to be eligible for PACE. There are over 30 national awards and the chapter would have had to submit (by the March 1 deadline) a nomination for any one of the 30+ awards to be eligible. Once Rhonda Wilhite confirms eligibility, she notifies the chapter leaders (president, delegate, etc.) and invites them to submit a nomination for the PACE award (due June 1). This year's award recipients have not been announced, as the judges won't assemble until next month.

Steve reported that the Manitoba chapter will be sending information to western chapters about the Mid Canadian Snow Conference.

Steve asked if there was any follow-up on the question of compensation to chapters for volunteers doing business at PWX. Rick noted that most meetings had been moved to one day (Saturday) so that volunteer leaders could enjoy the conference, but said he would bring up the issue. Scott noted that a small amount of money had been allocated for hardship and asked Steve to email him with thoughts regarding the impact of meetings at PWX on volunteer leaders.

Steve asked if there was an update on APWA's financial statement, noting that the Manitoba Chapter has been asking for a year. Scott reported that he is working to create one report, in a programmatic format showing income and expenses, that meets the needs of both the Board and staff. In the meantime he will share the current approved budget with the CPWA Board, which may generate questions and warrant convening a separate discussion.

**On June 23rd, Scott emailed the CPWA Board the following:*

- Copy of the budget that was approved by the APWA Board on June 6, 2016
- Copy of the most recent audit 2013-2014
- **Request for written questions from CPWA Board Members once they have reviewed the Budget and Audit Report by July 15th** to Teri Newhouse tnewhouse@apwa.net, Jill Marilley jmarilley@gmail.com (Chair, APWA Finance Committee), and Scott sgrayson@apwa.net

Anne will schedule a one hour teleconference with the CPWA Board to respond to questions.*

Adjournment

Having concluded their business, the Board adjourned the meeting.

Next Meeting

The Board of Directors will next meet by teleconference July 12, 2016 at 1:30 PM Eastern Time.

The minutes were recorded and respectfully submitted by:

Anne Jackson

APWA Director of Sustainability and CPWA Advocacy