



Meeting Minutes from the Board of Directors Meeting October 13, 2015

(Approved on November 10, 2015)

The CPWA Board of Directors met by teleconference on October 13, 2015. As CPWA President Kealy Dedman (Ontario) was unable to attend, staff Gail Clark led the discussion. The meeting was attended by Board members Andrew Stevenson (Saskatchewan), David Knowles and Don Morehouse (Atlantic Provinces), David Sparanese (British Columbia), Darwin Durnie (Alberta) and Steve Blayney (Manitoba). Claudine Claessens (Quebec) and David Sparanese (British Columbia) were unable to attend. Ron Fleming will be representing the Newfoundland Chapter but was unable to attend.

Interim APWA Executive Director Larry Frevert and Gail Clark, Canadian Advocacy and Outreach Manager were in attendance. APWA Director/CPWA Liaison Rick Stinson attended. CPWA Advocacy Consultant Alan Young, Tactix, was also in attendance.

Welcome/Introductions

Don Morehouse was introduced as the new CPWA representative for the Atlantic Provinces Chapter. Don is public works director for the City of Moncton, a bi-lingual city of 65,000 in New Brunswick. Don is also serving as the new President for the Atlantic Provinces Chapter as the Board selected its leadership at the recent annual meeting.

Staff Gail Clark noted that she would send background information on expectations for Board members to both Don and incoming representative Ron Fleming, Director of Public Works, Town of Paradise, of the Newfoundland/Labrador Chapter.

President's Update

The update from President Kealy Dedman was postponed as she was not available to update the Board.

Update on Ottawa

Alan Young updated the Board on campaign events prior to next week's election. Alan noted that it appears that voters may be moving towards the Liberals as they have taken the top spot in the polls. Alan noted that it appears that Trudeau's performance, investment in infrastructure, and even the deficit spending plan is paying off for the Liberals. Alan noted, however, that the Conservative party is resilient and should not be considered out of the game.

Alan commented that the electorate's "desire for change," however, could prove to be the differential. He commented that he sees potential for a Liberal majority. In any case, infrastructure has been the winner in the election campaign.

APWA Board of Directors Update

Executive Director Search: APWA Interim Executive Director Larry Frevert reported that the Executive Committee met with executive search firm Kushner Co.. The company will be leading the search for the new Executive Director. It is estimated that interviews for the new Executive Director may be held in March 2016.

New Offices in KC: Larry also noted that APWA's 10 year lease for office space is expiring and APWA has signed a new space for the offices in a downtown Kansas City location -- One Kansas City Place. The office move will take place in February 2016.

Combined Technical Committee Meetings: Larry noted that the combined technical committee meetings have been scheduled for February 17-19 in Kansas City, MO.

Chapter Visits: APWA Board Liaison Rick Stinson noted that he was in Newfoundland for their annual Chapter Fall Conference and Trade Show in St. John's (September 29 - October 2) The Newfoundland and Labrador Chapter are celebrating their 20th year. Rick also has plans to attend the Atlantic Provinces Chapter meeting next week where they will be celebrating their 40th year.

Change of Fiscal Year for Chapters: Rick also noted that APWA and the regional Directors are talking with Chapters about the change of their fiscal year to coincide with that of APWA. For accounting and other purposes Chapters will be asked to use July 1 start for the fiscal year. This is an important change that needs to happen over the next 18 months.

CPWA Appointments:

Gail Clark noted that she had spoken with the two CPWA Board appointees to the following projects:

- Steve Wyton, City of Calgary, had accepted CPWA's request for him to represent the organization on the Canadian Infrastructure Report Card project. The updated CIRC release was postponed until after the election.
- Darwin Durnie has accepted and will represent CPWA on the Canadian Common Ground Alliance.
- Both appointees are aware that CPWA does not have funds to reimburse their travel for involvement in these projects.

Canadian Common Ground Association: Darwin Durnie reported that he had recently attended the 3rd Annual CGGA Annual Damage Prevention Symposium in Montreal. About 450 persons were in attendance.

He noted that CCGA is working with Senator Mitchell's office on Senate Bill 233 – "The Underground Infrastructure Safety Enhancement Bill." Senator Mitchell introduced the legislation on June 17th. The legislation will require owners and operators of federally regulated underground infrastructure to register with a provincial notification system (a one-call center). It also requires federally regulated entities to inform a notification centre if work results in a ground disturbance on federal lands, and for the ground location of the underground infrastructure to be marked following a locate request. The bill, which has had a second reading, had debate suspended, and on Sunday, August 2, 2015, the 41st Parliament was dissolved. Senator Mitchell plans to reintroduce the legislation in the next session. Darwin noted that CGGA would be reaching out to our Chapters and members on this federal legislation.

Click Listen and Learn – Canadian Content

Kealy Dedman will update the Board on her discussions regarding a Canadian CCL on the next call. Previously, the Board has discussed three possible topics:

- (1) Unpaved /Gravel Road Maintenance
- (2) New regulations for rail crossings in Canada (this is a Canada-wide issue)
<https://www.tc.gc.ca/eng/railsafety/grade-crossings-standards.htm>
- (3) Asset management

National Public Works Week Presentations

Gail Clark reported that press Releases will be issued for each of the following presentations (which have been confirmed):

- County of Newell, AB – Darwin Durnie – Nov. 5 at 1:00 pm (confirmed)

- City of Port Moody, BC – Doug Regehr, BC Chapter – Nov. 10 at 7:00 pm (confirmed)
- City of Kitchener, ON – Kealy Dedman – Nov. 16 at 7:00 pm (confirmed)
- City of Mississauga, ON – Kealy Dedman – Dec. 9 at 9:00 am (confirmed)

CPWA Website Posting Policy

Darwin Durnie and David Knowles presented the following policy regarding outside organizations requests for postings on the CPWA website. The policy was adopted unanimously by the members in attendance:

As the Voice of Public Works, CPWA welcomes receiving information from our collaborators and stakeholder organizations about their projects and events. Our policy on posting these events on the CPWA website follows:

CPWA posts information about projects and events of other organizations when:

- The information or event is deemed to be of value and of interest to our public works members
- The event does not directly compete with a CPWA or APWA event
- Your organization's post is welcomed. To insure the quality of information we provide our members, all items are subject to review. CPWA does not accept ads, commercial product, or vendor information on the website.

You may submit your organization's suggested post to: Gail Ann Clark, gclark@apwa.net

CPWA Mail and E-Mail Lists:

- To protect the privacy of our members, CPWA policy is that CPWA does not provide its mailing list of members to any organization. APWA and CPWA have sole discretion in the use of the mailing list.
- To protect the privacy of our members, CPWA does not provide its e-mail list of members to any other organizations. APWA and CPWA have sole discretion in the use of the e-mail list of members. CPWA is in compliance with the Canadian Anti Spam Law (CASL)

Adjournment:

Having concluded their business, the Board adjourned the meeting.

Next Meeting:

The Board of Directors will next meet by phone on November 10th, 2015 at 1:30 pm Eastern Time.

The minutes were recorded and are respectfully submitted by:

Gail Ann Clark

CPWA Advocacy and Outreach Manager