



CPWA Board of Directors Meeting Minutes for August 18, 2015 Pre-Congress Teleconference

The CPWA Board of Directors met by teleconference on August 18, 2015. CPWA President Kealy Dedman (Ontario) chaired the teleconference. The meeting was also attended by Andrew Stevenson (Saskatchewan), David Knowles (Atlantic Provinces), David Sparanese (British Columbia), Steve Blayney (Manitoba) and Craig Kennedy (Newfoundland/Labrador). Claudine Claessens (Quebec) and Darwin Durnie (Alberta) were unable to attend.

Interim APWA Executive Director Larry Frevert and Gail Clark, Canadian Advocacy and Outreach Manager were in attendance. APWA Director/CPWA Liaison Rick Stinson (incoming) attended. CPWA Advocacy Consultant Alan Young, Tactix, was not in attendance.

Welcome/Introductions

Kealy welcomed the Board and noted that this brief meeting was being held to approve several items that would be finalized at Congress.

Approval of July CPWA Board Minutes

The Board of Directors amended and approved the Board notes from July 14, 2015

Presidents Update:

CPWA Promotion of Envision:

Regarding the opportunity for CPWA to “endorse” Envision discussed last month, Kealy Dedman noted that CPWA, in accordance with APWA policy, does not “endorse” any product. The Board also noted, however, that there are other opportunities to further promote Envision as a sustainability rating tool.

International Federation of Municipal Engineering (IFME) is Planning Spring 2016 Ottawa Meeting

Kealy Dedman noted that IFME would like to join CPWA for its meeting in Ottawa. Kealy is meeting with IFME representatives at Congress to discuss their expectations. There will be more information for the Board of Directors at the CPWA Meeting in Phoenix on the 31st of August.

Agreement Updates:

APWA/CPWA Letter of Understanding

The Board of Directors voted unanimously for approval of the APWA/CPWA Letter of Understanding. The Letter will be approved by the APWA Board on Friday, August 29 2015 at their Board Meeting and will be signed by CPWA and APWA Presidents at CPWA’s meeting on August 31, 2015 at 2:15 pm. It was noted that there are no changes in the current agreement from the prior agreement signed in 2010 with the exception of the names of the signatories.

APWA – CPWA – ICLEI Mexico Partnership Agreement

The Board of Directors voted unanimously for approval of the APWA-CPWA-ICLEI Mexico Partnership Agreement which will be signed on Tuesday, September 1 at Congress.

CPWA Outreach

CPWA Website:

Patty Mahan joined the call to respond to questions regarding the new and improved website. Members of the Board of Directors commented on the CPWA Website and made suggestions. Members of the Board agreed that the improved website is a significant upgrade in content and accessibility for information

National Public Works Week Award Entries:

Gail Clark reported that CPWA received 12 entries for the CPWA awards program including three new “first time” entries from Alberta. In total, there are six entries in the small centre category, four in medium centre, and two in large/metro centre category. Three of the entries are also being considered in the first time category. The evaluating committee includes Paul Smeltzer, Murray Steer, and David Knowles. Evaluations have been completed and announcements will occur at Congress (CPWA Luncheon).

Other

Gail Clark reported that the City of Ottawa Public Works Department has requested that CPWA post (on CPWA website) the City’s upcoming Anti-Graffiti conference to be held in October. Given that it is a public works department hosting the event, CPWA will do so, but the Board would like to further outline a policy for future requests. This discussion will be added to the August 31 agenda.

Next Meeting:

The next meeting of the Board of Directors will be held on August 31, 2015 at 2:00 pm in Phoenix AZ.